

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-08-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-08-2026 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	75 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Chemicals And Fertilizers
विभाग का नाम/Department Name	Department Of Fertilizers
संगठन का नाम/Organisation Name	Rashtriya Chemicals And Fertilizers Limited (rcf)
कार्यालय का नाम/Office Name	Rcf Ltd Thal Unit Alibag
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :ummali@rcfltd.com Buyer Email id: aishwarya.ghodke@rcfltd.com
वस्तु श्रेणी /Item Category	Bus Hiring Service - Regular Basis - Local; 22-24; Non Deluxe (NDX); 4000 Km(s)*720 Hr (s)
अनुबंध अवधि /Contract Period	3 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
लागू आरसीएम/RCM Applicable	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Payment Timelines	Payments shall be made to the Seller within 10 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	150000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the in the form of a surety bond.

लाभार्थी /Beneficiary :

SENIOR ENGINEER

RCF LTD THAL UNIT ALIBAG, Department of Fertilizers, Rashtriya Chemicals and Fertilizers Limited (RCF), Ministry of Chemicals and Fertilizers
(Aishwarya Dilip Ghodke)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which was determined by the buyer based on its own assessment of reasonableness and based on competitive prices received / RA process.

जीएसटी की धारा 9(3)/Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme) will be forced to put Zero GST and GST cess in their bids. Buyer will have liability paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

जीएसटी की धारा 9(3) / Section 9(3) Of GST

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If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BREAKUP - [1784605016.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1784605028.pdf](#)

Bus Hiring Service - Regular Basis - Local; 22-24; Non Deluxe (NDX); 4000 Km(s)*720 Hr (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Local
Vehicle Seating Capacity	22-24
Comfort Category	Non Deluxe (NDX)
Usage Variant	4000 Km(s)*720 Hr (s)
Fuel Type	Diesel
Year of Vehicle Model	2020
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	60961

इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक प्रभार /Option RCM
100%	NA	Yes	5%	NA	Yes

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents
प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Buses Required	अतिरिक्त आवश्यकता /Additional Requiren
1	Aashishkumar Udayprakash Mishra	402208,RCF LTD, THAL UNIT, TAL - ALIBAG, RAIGAD	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration. For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider.

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

FLOOR PRICE IS CALCULATED ON BASIC PRICE WITH 5% RCM

THIS IS CLARIFICATION REGARDING TO TANURE AND RATE OF CONTRACT

1. It is observed that, formula used for calculating total GEM contract value in selected GeM catalogue considered total contract period as 36.5 months instead of 36 months in Three years, this has happened due to consideration of one month as 30 days for evaluation however we are considering contract period as per calendar months for billing purpose.
2. Contract period as per calendar year and months, monthly rate quoted by bidder shall be considered for calendar month instead of 30 days for billing and additional amount of 15 days shown in GeM contract shall not be considered for billing and payment purpose.

ATC- 1: Scanned signed stamped copy of

- i. GST clauses Annexure-V
- ii. Restrictions under Rule 144(xi) of the General Financial rules (GFR) Annexure-XI/ XIA.

(Please print the documents on bidder's letter head with duly filled, signed and stamped by appropriate authority) and signed stamped copy of correspondence for subject tender uploaded on tender (GeM) portal.

ATC- 2 : Scanned signed stamped copy of

- i. Instruction For Bidders & MSME bidders Annexure- IA & IB
- ii. General Terms & Conditions (GTC) Annexure- I
- iii. Scope Of Work, Special Terms & Conditions Annexure- II/ IIA
- iv. Pre-Qualification Criteria (PQC) Annexure- XII

ATC- 3 : Scanned signed stamped copy of

- i. Techno-commercial Bid / Check-list Annexure- III
- ii. Undertaking on Vendor Letter Head Annexure- IIIA
- iii. Disciplinary Action Clauses Annexure- IV
- iv. HSE requirements / Instructions Annexure – VI
- v. Public Procurement (Preference to Make in India) Annexure- X

ATC- 4 : Scanned signed stamped copy of

- i. Vendor Details Update Form (VDU) along with necessary documents Annexure- IX
- ii. GATE-PASS FORMAT Annexure – XIV
- iii. Declaration of Status of Debarment Listing/ Blacklisting/ Holiday List Annexure – XVIA
- iv. Undertaking about common Directors/ Partners/ Interest in other

ed units/ companies Annexure – XVIB

v. Integrity pact with signed, stamp and date- Annexure – XIII

vi. Similar completed work order as per PQC and other PQC documents in scope of work, mentioned in tender document.

EARNEST MONEY DEPOSIT (EMD) - ₹ 1,50,000/-

A. SCOPE OF WORK:

M/s. R.C.F. is willing to hire “T” mark Mini Bus for CISF in strict compliance with following terms and conditions.

1. PROPOSED QUANTUM OF VEHICLES:

Monthly Basis Mini Bus:

Sr. No	Type of “T” mark Bus	User	No. of Bus	Slab per month
1	T-mark Mini Bus (Diesel) Non-AC (22 seater) (Monthly 4000 kms X 720 hrs)	Shift duty of CISF personnel for transport from RCF Kurul colony to CISF line (to & fro) on round the clock basis, 24 Hrs. duty for CISF, Thal Unit.	1	4000 km per month and 24 Hrs availability of vehicle with drivers. (round the clock)

Successful tenderer has to provide “T” mark 22-seater Non-AC Bus as stated above only. The vehicle should be with All India Permit. The bus should have been manufactured after January 2020 or later and must have been used more than 1,00,000 kms.

2. CONTRACT PERIOD:

The period of contract is for three years from the date of award of contract.

3. RATE:

The fixed rate quoted inclusive of GST (under RCM) for the vehicle shall be final and inclusive of wages i.e. minimum wages as per the Central Government of India/ State Govt. declared by time to time unskilled contract labors, statutory bonus, diesel/petrol cost for fixed kilometers, servicing and maintenance charges, RTO taxes, T-permit charges, insurance charges, Uniform, liveries and stitching charges, profit and stallments towards the financial loans if drawn from financial institutions. Applicable GST under RCM is paid by RCF directly to the Govt. as per prevailing rate, present rate of GST is 5 %. Salary Structure of minimum wage driver as on Jan-26 is as follows:

Driver type	Basic Salary	DA as on Jan 26	Total	PF (13%)	Gross Total
Minimum Wages	18,610/-	2,829/-	21,439/-	2,787/-	24,226/-

Any statutory variations in salary structure shall be reimbursed/recovered by RCF by issuing suitable amendment in work order.

4. ESCALATION CLAUSE:

The Fuel rates of Alibag as on 19th May, 2026 (Rs. 92.83/Ltr for Diesel) mentioned on website www.petrolprice.com should be considered as base price for submission of offer. Any increase/ decrease in the rate of Fuel levied by the Govt. will be reimbursed /recovered at the actual as under.

In order to compensate for the additional expenses on account of rise/fall in Fuel rate, following amount will be paid/recovered per Km of actual running of vehicle, including Km in fixed charges.

$$\frac{P2-P1}{A}$$

A

P1= Fuel rate per lit. as per base price

P2= Fuel rate per lit. as on the first day of the billing month during contract.

A= Vehicle average i.e. Km. running of vehicle for per lit. of Petrol/Diesel.

Please note, For the purpose of above calculation following values of average km/lit of Fuel, i.e. A will be considered as follows:

Sr. No	Make of the vehicle	On Road Average Km per liter (A)
1	Mini Bus (22 seater) (Diesel) Non-AC (Monthly 4000 kms X 720 hrs)	7 km/lit

5. RATIO OF ADDITIONAL KMS:

If the provided vehicles are used for more than the fixed quantity/month, then rates per additional km . 17/- will be paid.

6. ATTACHMENTS/ACCESSORIES IN THE CARS:

The bidder has to ensure that the following are provided in the T-mark vehicle:

- 1) Vehicles are maintained in good condition, especially suspension, shock absorbers etc.
- 2) Good quality Air freshener of reputed brands should be available in the vehicle.
- 3) Fire extinguisher in poised state should be available in the vehicle.
- 4) Vehicles should be equipped with front dash cam.
- 5) GPS Monitoring System

7. PROPOSED BUS MODEL:

MONTHLY BASIS FOR CISF: TATA STAR BUS/EICHER/SML ISUZU or equivalent (22 seater) Model: January 2020 or later (Used upto 1,00,000 kms).

8. PROPOSED QUANTITY FOR FIXED CHARGES, ADDITIONAL KMS:

Sr. No.	Type of service	Proposed Qty. Per month per bus	Proposed Unit Rate Rs
1	Fixed Kms Charges (Monthly 4000 Kms. X 720 Hours)	1	TO BE FILLED BY BIDDER IN THE PRICE BREAKUP
2	Additional Kms	500	17 (FIXED BY RCF)

The proposed quantity mentioned in Sr. No. 2 is indicative and the payment will be made as per the actual consumption on submission of the log book/sheets.

B. SPECIAL TERMS AND CONDITIONS:

1. The successful Bidder shall have to provide Mini Bus (**22 seater, Model: January 2020 or later; Usage upto 1,00,000 kms**) on monthly basis from issue of L.O.I. / Work Order i.e. the effective date of Contract.
2. Mini Bus (22 seater) shall be hired for CISF 24 hour's duty on monthly pay basis. The bidder shall be paid fixed charges for the kilometers specified in price bid format irrespective of the running of the vehicle. The bidder shall also pay additionally for extra running of the vehicle over & above the kilometers specified in the monthly fixed charges.
3. CISF Minibus provided on monthly basis shall have to be used strictly/ exclusively for RCF CISF duties and shall not be used for any business with other Agencies/Individuals /Call centers etc.
4. It will be binding on the Bidder to replace the defective vehicle immediately. The bidder has to provide the bus of the same segment or higher segment at his own cost and should ensure that the vehicle is in good and maintained condition throughout the contract period.
5. The bus should be road worthy in all respect for operation in accordance with Motor Vehicle Act and rules made thereunder by the State and existing laws applicable from time to time. Bidder shall be responsible for the consequences whatsoever on account of any lapse in this regard.
6. Bus on duty shall be provided with neat and clean seat covers at all the times.
7. Drivers of the bus should have valid driving license and batch issued by RCF. A copy of the same should be submitted to Admin. Department.

8. Bidder will hand over minimum Rs.2000/- (Rupee two thousand) to the driver before reporting for duty every day/night to meet any unforeseen emergency expenditures towards repairs or purchase of fuel/oil, toll etc.
9. For CISF mini bus hired on monthly basis, the duty hours and Kilometer shall be considered from starting and ending point of the destination of duty allotted.
10. Bidder shall have to provide experienced Drivers. Drivers provided will not be changed without prior permission of CISF/RCF Authority.
11. The sufficient Diesel/Oil will have to be supplied by the Bidder before the vehicles report on duty.
12. In case of breakdown of vehicle, the Bidder shall have to make immediate arrangement to provide "T" mark bus of the same make or higher make. In case the Bidder fails to provide alternate arrangements as above, the entire traveling expenses will be at Bidders cost and the same will be recovered from his monthly running bills/ Security Deposit.
13. The Bidder shall be provided with approved log book / log sheet and he shall have to ensure that all entries are filled properly and signed by the users of vehicle every day. There should not be over writing or scratching. It shall be the responsibility of the Bidder.
14. The driver of the bus has to get the log book/log sheet filled from the user every day. The Bidder will ensure safe custody of log book/log sheet against each "T" vehicle as it needs to be submitted along with the monthly bills.
15. Bidder shall have to ensure that his drivers attached to the vehicles abide by the Security Rules and Regulations of the RCF. The Bidder shall also ensure that his employees behave properly with CISF/RCF Officials, visitors and authorized personnel. In case of misbehavior on the part of driver, the Bidder shall arrange for replacement of such employees/ drivers immediately.
16. On request of the Bidder, time up to 15 days once in a year for the major maintenance of Mini bus provided on monthly basis will be given subject to replacement of the vehicle of equal or higher segment.
17. For normal servicing and minor maintenance of the mini bus for short time (two days), the Bidder may be allowed to replace the same with prior permission.
18. The driver should not leave vehicle during duty hours without the permission of user officers. He should also not halt the vehicle while on duty at other than authorized places indicated by the users.
19. Bidder shall obtain all licenses/permits required for execution of this contract work, under relevant laws and shall maintain all such registers /records as required by such laws in force and will be coming into force from time to time and display such information and notices as are required. Any information required

by RCF for discharges of obligations under such laws shall be promptly furnished by the Bidder.

20. The Bidder will be liable for all claims of damages, compensation, or expenses payable as a result of any accident or injury or death sustained by workmen employed by him or third bidder or damage to any property which is liable to pay by rule, law or order of Govt. The expenses if any, incurred by RCF on this account will be adjusted, from any amount due from RCF to the Bidder and the balance amount if any, will be recovered from the bidder. If any accident or injury or death is sustained by any driver, the Bidder should immediately lodge FIR in nearest Police Station and injured persons are given medical treatment in nearest hospital. Same is to be informed to RCF in writing giving full particulars of the accident. Bidder shall have a comprehensive Insurance Policy for all the vehicles provided to RCF which shall also cover driver and passengers commuting in the vehicle under Insurance Policy.
21. The Bidder will absolve RCF Ltd., from any claims of damages, compensation and he will be solely responsible for settlement of the same. All staff employed by the Bidder shall be the Bidder's employee for all intents and purposes.
22. The Contractor shall submit Police verification report of the drivers appointed on monthly basis cars. Drivers of the vehicles should have valid driving licenses and batch issued by RTO. A copy of the same should be submitted to Administration Department.
23. Control of vehicles will be as per the allotment made by RCF's controlling officer from time to time. Bidder shall have to ensure that his drivers attached to the vehicles abide by the Security Rules and Regulations of the RCF and the Bidder will be responsible for any act of omission on the part of his drivers/employees. The Bidder shall also ensure that his employees behave properly with RCF officials, visitors and authorized personnel. In case of misbehavior on the part of a driver, the Bidder shall arrange for replacement of such employees/ drivers immediately.
24. Bidder shall obtain all licenses/permits required for execution of this contract work, under relevant laws and shall maintain all such registers /records as required by such laws in force and will be coming into force from time to time and shall display such information and notices as are required. Any information required by RCF for discharges of obligations under such laws shall be promptly furnished by the Bidder.
25. RCF will not be responsible for any accident caused to the contractor's vehicles. All costs of damages, repairs and any other type of liability on account of accidents or whatsoever will be solely contractor's responsibility including damages if any, caused to the passengers and to others.

C. BIDDER'S OBLIGATIONS / PENALTIES:

1. In case bus provided on monthly basis are not reporting for duty on any day undated damages equivalent to the amount of daily charges will be imposed on-supply/ withdrawing of bus. In case the bus are hired on RISK & COST of owner the cost difference will be recovered from the Bidder. In addition to above major penalty as indicated in NIT will be imposed and recovered on failure to provide "T" mark bus.
2. In case of breakdown of vehicle or failure to provide vehicle on call by the Officer, the Bidder shall have to make immediate arrangement to provide "T" mark bus of the same make or higher make. In case Bidder fails to provide alternate arrangements as above, the entire traveling expenses will be at Bidders cost and the same will be recovered from his monthly running bills or security deposit over and above the major penalty per incidence indicated below.
3. Bus shall not be away from the RCF (Thal) premises during duty hours for whatsoever reason without written permission of RCF (Thal) controlling officer.

- I. In case of default, Bidders will be charged penalty as per the following :
 - a. Major Penalty Rs. 2000/- per incidence.
 - b. Minor Penalty Rs. 500/- per incidence.

- II. **Major Penalty (per incidence) includes the following.**
 - a. Non providing "T" vehicle on any day hired on monthly basis.
 - b. Break down of vehicle while on duty because of poor maintenance.
 - c. Non filling of Diesel/Petrol to required capacity of fuel tank while running duty.
 - d. Misbehavior of driver.
 - e. Use of "T" vehicle hired on monthly basis for users other than those sanctioned by RCF Officials.
 - f. Minor Penalty (per incidence) includes the following.
 - g. Non completion of log sheet immediately after completion of duty.
 - h. Driver attending duty without Uniform & shoes.
 - i. Vehicle on duty found away from duty place / RCF premises without written permission of controlling officer.

III. **OTHER PENALTIES:**

The penalties as defined below will be levied and recovered from the bill of the contractor:

- a. Defective speedometer: Rs. 5000/- per occasion
- b. Non availability of fund in Fastag: Rs.500/- per occasion
- c. Late reporting for duty : Rs. 500/- per occasion
- d. Driver without uniform .: Rs. 500/- per occasion
- e. Non availability of vehicle at location : Rs. 2000/- per occasion

- f. Fail to make salary to driver on or before 10th of every month: Rs.10 per driver per day.
 - g. Vehicle found shabby/dirty Rs. 200/- per occasion
 - h. Dirty seat cover: Rs. 200/- per occasion
 - i. Non availability vehicle documents Rs. 200/- per occasion.
 - j. Non availability of driving license: Rs. 1000/- per occasion.
 - k. Non availability of fire extinguisher: Rs. 200/- per occasion.
 - l. Non availability of Mobile phone Rs. 100/- per occasion.
 - m. Non availability of spare tyre/tool box: Rs. 500/- per occasion.
 - n. Non obedience of the instructions of the officer: Rs. 500/- per occasion
 - o. Non availability of sufficient fuel/breakdown: Rs. 1000/- per occasion
- iv. The contractor has to submit the bill/invoice of fixed amount in duplicate every month **within 7 days for the services provided in the previous month, bill of balanced amount contractor has to submit within 7 days for the services provided in the previous month.** In case of delayed submission of bills (complete in all respects) as mentioned above, **vender all have to pay penalty at the rate of Rs. 1000 per week or part thereof subject to maximum of 5% of invoice value shall be applicable.**
- v. If the contractor's work performance is found unsatisfactory and though repeated penalties are levied, there is no improvement in the performance, RCF has the option to terminate the contract.

A. PREQUALIFICATION CRITERIA

The bidders shall upload following pre-qualification documents along with their offer as mentioned in PART-I of e-tender:

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1. Bidder should have Experience of having successfully completed work order supply on Hiring basis of 'T' marked Car / SUV/ MPV / Bus to Central/State Government/ PSUs/Nationalized Banks/Reputed Organization (listed companies) during last seven years ending last day of month previous to the one in which offers invited should be fulfilling either of the following :-

Minimum value of completed work must be as follows:

- a) Three similar completed works each costing not less than the amount equal to Rs. 06.95 Lakh each, (excl. GST) OR
- b) Two similar completed works each costing not less than the amount equal to Rs. 08.69 Lakh each, (excl. GST) OR
- c) One similar completed works costing not less than the amount equal to

Rs. 13.90 Lakh each. (excl. GST)

Note :-

Bidder shall submit executed work order/purchase order copy for fulfilling above-mentioned criteria. This work order must be issued & executed in last 07 (seven) years ending the last day of month previous to the one in which this subject tender is floated/issued.

2. Proof of execution of submitted work order, which include any of the following

- (i) Completion Certificate/ Customer Acceptance Certificate OR
- (ii) GeM SDAC (Service Delivery Acceptance Certificate) document OR
- (iii) (a) Tax Invoice to the extent of the required Pre-Qualification value and
(b) Proof of receipt of payment like bank statement for the above referred tax invoice

3. The Tenderer should submit copy of Registration Certificates (RC) and copy of vehicle insurance paid for the vehicle used to execute the contract submitted for pre-qualification. All vehicles used for execution of contracts should be registered in the name of the tenderer.

4. Copy of partnership deed/proprietorship /Memorandum and article of association or certificate of incorporation.

5. Average annual financial turnover during the last three years, ending 31st March of the previous financial year (i.e. FY 2022-23, 2023-24, 2024-25) should be at least

Rs. 5.21 Lakhs.

In case the date of constitution/incorporation of the bidder is less than three years old, the average annual financial turnover in respect of the completed financial years after the date of constitution shall be taken into account. In this case the financial turnover during last financial year/ the average financial turnover during preceding two financial years should be at least Rs. 5.21 Lakhs. Bidders should submit CA certificate / CA audited Profit & Loss accounts, Balance sheets etc. indicating the annual turnover figures, in support of the same. The financial documents have to be CA audited/issued with membership number, seal, signed and stamped with UDIN.

6. Net worth of the bidder should not be negative on 31.03.2025. It means the net worth of the bidder should not be negative in the balance sheet of financial year 2024-2025. AND

Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2025. It means the net worth of financial year 2024- 2025 should not be less than 70% compared to the net worth of financial year 2022- 2023.

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net worth Certificate duly certified by practising CA with membership number, seal

al, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

All the financial documents submitted shall be in the name of firm/bidder only.

7. Copy PAN Details, GST Registration details, PF Registration details and ESIC registration details.
8. Submission of Integrity Pact (Annexure-XIII) of NIT with date and sign, stamp on each page.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clauses are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notification :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में ३ साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधि पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न व अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictive procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---