

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	22-12-2023 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	22-12-2023 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	75 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Chemicals And Fertilizers
Department Name/विभाग का नाम	Department Of Fertilizers
Organisation Name/संगठन का नाम	Rashtriya Chemicals And Fertilizers Limited (rcf)
Office Name/कार्यालय का नाम	Rcf Ltd Thal Alibag
Item Category/मद केटेगरी	Custom Bid for Services - NEED BASED MANPOWER SUPPLY WITH MATERIAL FOR SHUTDOWN JOBS
Contract Period/अनुबंध अवधि	1 Year(s) 1 Day(s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

PRICED_BID - [1702019393.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of Work:[1702019404.pdf](#)

Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid):[1702019413.pdf](#)

Payment Terms:[1702019421.pdf](#)

Service Level Agreement (SLA):[1702019425.pdf](#)

GEM Availability Report (GAR):[1702019431.pdf](#)

Custom Bid For Services - NEED BASED MANPOWER SUPPLY WITH MATERIAL FOR SHUTDOWN JOBS (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	NEED BASED MANPOWER SUPPLY WITH MATERIAL FOR SHUTDOWN JOBS
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Shrikant Ramnath Sawant	402208,RCF LTD THAL UNIT ALIBAG	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

SCOPE OF WORK

Scope of work for need based manpower supply with required/listed material for various maintenance jobs in plant sections of Ammonia Plant.

A. INSTRUCTIONS RELATED TO MANPOWER:

A-1. The requirement of manpower with supply of materials is for GV, Reforme

r, compressor house, etc. section related electrical jobs in shutdown of Ammonia Plant-Electrical department is **need based and not of continuous nature**.

- A-2. Manpower (skilled technician and unskilled helper) is required for shutdown. The scope of work for manpower covers, but not limited to, provision of temporary connection, cable laying, terminations, etc. at various sections of plant.
- A-3. Manpower shall be made available, as and when required, for jobs in shift slots comprising of Morning (0600-1400Hrs), Evening (1400-2200Hrs.), Night (2200-0600Hrs.). Requirement of manpower may be on continuous/round the clock basis, at any time of day, on any day (including Sundays and holidays).
- A-4. Round the clock working, within defined time slots, may be required. Bidder to ensure required manpower will be available in all the shifts. Adequate manpower shall be arranged by the contractor without break in services including Sundays and Holidays. Manpower shall not leave the site without completion of duty/information to Engineer In-Charge.
- A-5. Technicians shall be qualified electricians. They shall be technically experienced persons.
- A-6. Job may involve connections at platforms on height greater than 5 meters. Personnel shall be fit for height job. RCF may conduct height-pass test for the personnel. If found unfit in height-pass test, bidder shall replace the personnel with suitable/fit personnel.
- A-7. Timely supply of skilled & unskilled manpower with listed material is the essence of contract.
- A-8. The technician and helper shall be available at site at all the times. They will be stationed at job site and shall co-ordinate with RCF job in-charge for connection requirements.
- A-9. Site-Technician shall be available on site with a mobile phone, on round the clock basis i.e. in every shift. For any job in plant section technician will be contacted on phone. Technician shall make sure that all the connection asked for during his shift are given on time. One of technician may be accounted for over all control and coordination of contractor's manpower with RCF personnel.
- A-10. Plant Sections nearby may be clubbed together and technician+helper shall be accounted/allocated for the same clubbing.
- A-11. All the required temporary connections (irrespective of material either provided by contractor or by RCF) in the allocated sections shall be done by technicians/helpers.
- A-12. Manpower shall be made available within shortest possible time on intimation. 4-5 days' intimation will be given in advance.
- A-13. The rates shall be same for all time of day (round the clock basis), at any day (including holidays) and after normal duty hours.
- A-14. Transportation of equipment (contractor's or RCF's material) to site will be in contractor's scope.
- A-15. As requirement is need based, quantum of work is not guaranteed. Payment shall be made on actual job carried out.
- A-16. The contractor must make available following safety appliances to manpower while at site: Safety Helmet, Safety shoes, Ear plugs, Hand gloves, etc. Apart from these any other job specific PPE, if required, shall be provided by RCF. Safety training from RCF's safety department must be taken by all persons before starting the job.
- A-17. The contractor must make available following basic tools and tackles to m

anpower while at site: Combination plier, wire stripper, suitable screw drivers, electrical tester, etc. Apart from these any other job specific tools, if required, shall be provided by RCF.

A-18. The manpower supplied shall be medically fit for job in Ammonia Plant. Necessary medical examination shall be carried out at RCF OHC before commencement of job. If any personnel are found unfit for the job, same shall be replaced by the contractor in shortest possible time.

A-19. Minimum Requirement of manpower/mobilization will be as follows:

Shift	Technician (Man-days) { one man-day=8 hours of working)	Helper (Man-days) { one man-day=8 hours of working)
Morning (0600-1400 Hrs.)	1	1
Evening (1400-2200 Hrs.)	1	1
Night (2200-0600 Hrs .)	1	1

Additional manpower if required shall be intimated 1 days in advance by RCF.

A-20. Two mobilizations per year are envisaged.

B. INSTRUCTIONS RELATED TO MATERIAL:

The scope covers, but is not limited to, supply (on returnable basis) and connection (as-and when required) of following readily available and tested material:

B-1.

Material Details	Minimum Required Quantity/mobilization
100W,230Vac LED flood light fitting with minimum 20 meters long 3c*2.5sqmm TRS flexible cable and suitable industrial 20A plug tops	15 nos.
12W,24Vac LED hand-lamp fittings with minimum 50meters long 2C*2.5sqmm TRS flexible cable and suitable industrial 10A plug tops (The plug tops shall match with transformer sockets)	10 nos.
Suitable transformer 230Vac/24Vac for connecting 2 x 12W LED hand-lamps with suitable 10A sockets. Transformer shall have minimum 20 meters long 3c*2.5sqmm TRS flexible cable and suitable industrial 20A plug tops for input connections.	8 nos.

Suitable extension boards (230Vac) for connection with minimum 20 meters long 3c*2.5sqmm TRS flexible cable and suitable industrial 2 x 20 A sockets for connection of transformers and flood light fittings.	10 nos.
Suitable extension boards for connection with minimum 20 meters long 3c*2.5sqmm TRS flexible cable and 2 x 20A industrial sockets for connection of grinding, welding machines	10 nos.

Any additional quantity of material mentioned above, if required, shall be made available by contractor in shortest possible time. RCF will intimate contractor 1 days in advance for additional material.

- B-2. All the material shall be as per relevant IEC/IS standards, best engineering practices and CEA standards. Material shall be suitably enclosed for use in industries.
- B-3. Earthing connections shall be made as per relevant IS.
- B-4. Suitable distribution board (DB) will be provided by RCF. A suitable single point supply to DB shall be given by RCF. Connection of RCF's supply to DB will be contractor's scope.
- B-5. Distribution and connection of contractor's material from DB shall be in contractor's scope. All the required suitable cables, plugs, sockets, etc. for connection of material shall be in party's scope.
- B-6. Contractor shall mark his material in such a way that contractor's material shall be distinguishable from RCF's material. All the material (light fittings, boards, etc.) shall be in pre-connected with suitable cables, plugs, etc. and ready to use state. Assembly of contractor's material (wiring of boards, fittings, other material) at RCF premises shall be avoided.
- B-7. Contractor shall be responsible for his material. RCF will not be accounted for any loss/damage to contractor's material.
- B-8. During execution, if any of the contractor's material is found out-of-order, then contractor shall replace it within shortest possible time.
- B-9. Any call for connection /termination of material shall be addressed promptly by the technician.
- B-10. Proper housekeeping and removal/return of material shall be done after completion of job.
- B-11. Any other temporary material connection not specified, but felt necessary for job, shall be done by contractor. Such special material shall be provided by RCF. Connection of such material shall be done by contractor's personnel

C. Additional Clauses for Manpower supply and material supply.

- C-1. The contractor shall be solely responsible for any damages to the machinery,

equipment and property of RCF due to negligence of his staff or defective tools and tackles while installation & commissioning job.

- C-2. The Contractor will be responsible for the insurance of his supervisory, skilled and unskilled staff under the workmen's compensation Act 1923, 1933 and subsequent amendment if any, thereon. The Contractor should produce copies of insurance of his staff for verification.
- C-3. Owner reserves the right to reject any of his persons employed by the Contractor for incompetence or misbehavior. The Contractor shall replace such persons immediately by suitable one. Contractor's staff shall not be withdrawn by the Contractor from site without the prior permission of RCF In-charge.
- C-4. No person other than the Contractor's workforce shall be allowed to work at the site in connection with works, except with special permission in writing of Engineer in charge.
- C-5. The Owner/RCF assumes no responsibility for any damages due to accidents or any other cause to the erection of equipment or persons employed by the Contractor.
- C-6. The Contractor will ensure that all time the persons appointed by him is company's premises are physically fit and are free from any disease, illness, contagious or otherwise in order to ensure that a healthy, hygienic and clear services are maintained.
- C-7. The Contractor shall ensure that the person or person appointed by them for service in the company's premises do not suffer any legal disqualification for service by reason of his age or any law and statute in force from time to time of any other reason whatsoever.
- C-8. The employee of the contractor shall be liable to search by company's security forces.
- C-9. If the Engineer-In-Charge is not satisfied with the service or conduct of any of the employee of the contractor for any reason whatsoever, the contractor shall remove such employees from the company's premises.
- C-10. No. employee of the contractor shall be allowed to stay on the premises of the company beyond authorized working hours.
- C-11. Contractor shall obtain all licenses / permits required for the employment of labour at site under relevant laws and shall maintain all such registers/records as required by such laws in force and display such information and notices as are required. Any information required by RCF for discharge of obligations under such laws shall be promptly furnished by the contractor to RCF. The contractor shall quote his PF number and registration under contract labour law regulations without which his quotation may not be considered. All staff employed by the contractor shall be the Contractor's employee for all intents and purposes. The workers will be deployed at RCF site as per the requirement of the job only. After expiry/termination of the contract, the contractor shall take out all his employees from RCF Site. RCF shall not take any responsibility regarding employment of Contractor's employees. If any of the employees claim employment in RCF contractor's Security deposit shall be forfeited. This contract shall be governed by the laws of Union of India for the time being in force. The contractor shall comply with all Central, State and Municipal laws and Rules and legislation, laws pertaining to payment of minimum wages etc. in force from time to time and shall be solely responsible to comply with all obligations and payments thereunder.

- C-12. No compensation will be entertained for the liabilities arising out of any provisions of any Act, Laws, Rules and legislation, in force from time to time. In case RCF has to pay any charges for non-compliance of any Act, Enactment, laws, Rules and Legislation in force from time to time by the contractor, the same shall be recovered from the contractor.
- C-13. The contractor shall submit all the relevant documents showing compliance of all the relevant Acts, Laws, Rules and Legislation as and when called by RCF.
- C-14. Contractor shall have to observe all the safety practices as required and shall provide safety wear for his workmen. Contractor and his employees should observe all safety regulations within factory area as directed by owner's safety department from time to time.
- C-15. Technicians appointed must be having experience and qualification for the job to be carried by the contractor.
- C-16. Workman's experience, age, address, character and medical fitness certificate need to be certified by the contractor before starting the job.
- C-17. All persons must take safety training from safety dept. of RCF before starting the job.
- C-18. Contractor shall clean up the area after completion of his work by removing all unused material, etc. Contractor shall remove and shall not permit debris to accumulate except in area earmarked for this purpose.
- C-19. Contractor should prepare challans for incoming materials including all in triplicate and would get them endorsed at material gate of RCF. One copy of all such challans would be retained by the Security department (C.I.S.F.). Other copy should be deposited with respected Engineer in charge to facilitate the return of materials after the completion of job.
- C-20 Bidder to note that supply of required material is an integral part of contract. Only man-power may be used at discretion of RCF. But if on request of RCF, bidder fails to provide required material then no mobilization and manpower rates shall be paid off to the bidder.

D. Mobilization: Mobilization includes supply of minimum manpower and provision of minimum material as mentioned in A19 and B1 respectively. Requirement of Extra quantity (of manpower/material) within 15 days of original request will be counted in same mobilization as that of original request.

E. Validity of Contract:

Contract shall be valid for one year starting from date of award.

NOTE:

- a) 1 MAN-DAY = 8 hours of duty
- b) Payment shall be made on actual job carried out.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---