Annexure IV

List Of Documents To Be Submitted Along with Online Application Form
(Advt. No: 15072026)

Qualification, Age, Experience etc.:

1) Date of Birth- Birth Certificate / 10th/Matriculation/SSC Certificate.
2) SSC – Marksheet & Passing Certificate.
3) HSC - Marksheet & Passing Certificate, if applicable.
4) Diploma Semester-wise Marksheet, if applicable.
5) Graduation Semester-wise Marksheet, if applicable.
6) Diploma Certificate **OR** Graduation Degree Certificate, if applicable.
7) Certificate course from State Fire Training Center (SFTC) from Government Institute / recognized by Government of India, if applicable.
8) Valid Heavy Motor Vehicle (HMV) Driving License, if applicable.
   [Learner License is not acceptable]
9) In case of CGPA/ OGPA grades, conversion into percentage statement issued by University / Institute should be produced.
10) Certificate of Completion of 1 year training (BOAT) under the Apprentices Act, 1961 (Amendment 1973) **OR** Certificate of Completion of 1 year training (NCVT) under the Apprentices Act, 1961 (Amendment 1973) in IM (CP) Trade **OR** Certificate from the organization where the candidate has undergone practical training, as part of the Diploma Sandwich Pattern program, as applicable.
11) Candidates belonging to SC/ST/OBC (NCL)/EWS category will have to produce concerned ***Caste Certificate / Income & Asset Certificate in prescribed format as available in RCF website.***
12) Caste Validity certificate issued from the Caste Certificate Scrutiny Committee is also to be submitted, if applicable.
    In case the Caste Validity Certificate is not available, a self-declaration, as available on the RCF website, shall be submitted.
13) 'No Objection Certificate' (NOC) from the present employer, if the candidate is presently employed in Central Government/State Government/Semi-Government/PSU Organisations.
14) Experience related Documents (if applicable):
    i. Offer/Appointment Letter of Previous Organisation(s)
    ii. Service/Experience Certificate – Previous Organisation(s)
    iii. Latest Salary Slip or any other suitable document (of last 3 months), or Form 16. (if applicable)
    iv. Release Letter - Previous Organisation(s)
15) Other Documents